

Pine Bluff Park Pool, Inc.

July 10, 2017

Opening: The regular meeting of Pine Bluff Park, Inc. was called to order at Pine Bluff Pool at 6:00 pm on July 10th by President Sommer Hansen.

Present: Sommer Hansen, Joe Kristoff, Tina Tinsley, Beth Brown, Doug Moran, Jamie Staples, Jessica Staples, Sarah Sprouse, and Katie Reich

A. Approval of Minutes

The June Minutes were read. A motion was made, seconded, and approved to accept them.

B. Treasurer's Report

Checking Account Balance: \$35,296.55

Savings Account Balance: \$16,732.59

Program income is currently \$45,581.00. Note: This is more than last year even with less recorded members this year.

Motion to accept treasurer's report was made, seconded, and approved.

C. Meeting Date

A meeting date change was requested by Sommer to allow the treasurer time to reconcile the books before meeting. The new date will be the third Thursday of the month. Sommer will send out an email with the new dates.

D. Maintenance

1. The bushes in front of building and around the fence were trimmed.
2. The "robot" has arrived and is up and running. It can be used in the baby pool via remote. The robot is used nightly.
3. A basketball goal was purchased and put together by Troy Thacker and family. A new sound system was purchased and installed by Troy Thacker. The old system had a record player and the speakers were blown.
4. The freezer was left open and \$120 worth of concessions was lost. Sommer and Cody spoke with the lifeguards and a note was added to the freezer as a reminder.
5. Sommer is awaiting a quote for sandblasting and refinishing of both pools from Robert at Made Well Pools.
6. Wi-fi has been slow and unresponsive at times. Troy will be added to the list of approved persons at the New Hope Telephone Company. He will request a new modem and up our plan. We are currently on the lowest plan that they offer.

7. Water sits in several spots on the left side of the pool. The Lifeguards have been brushing it away. Doug will price mats for this area and under the slide. The bathrooms are slippery. We intend to paint with sanded paint the floor of the bathrooms at the end of the season. The baby pool is also slippery. A member fell getting in the baby pool. A lifeguard put up a sign.

E. Campground Update- Troy is point person on this project. He has removed trash and cleared the land in the campground area. He has marked water and electric lines. He has cleared out the bathroom and is accessing repairs needed. He has set up three work days in July if anyone is interested in helping. Weather permitting, these days will be Tuesday 18th, Thursday 20th, and Sunday 23rd, beginning at 1pm in the campground until 8pm unless we finish early. It was suggested that a survey be sent to all members to see if they would be interested in reopening the campground. Sommer will do this. Katie will look back in the minutes to see if we can find out why it closed in the first place. Troy will need to find out how much more insurance will cost if we open the campground as well. Jessica and Tina will determine our zoning and the requirements for permits.

F. Membership Update

We currently have 94 members.

G. Employee / Personnel Update-

A policy and procedure manual was created and can be accessed via Google Docs. Lifeguards will be reminded to fill out incident reports as needed and be sure to communicate with members quickly and efficiently. Sarah will get pictures of the lifeguards and post them on the bulletin board. Sommer will send her the lifeguards' emails.

H. Income Opportunities-

1. Business sponsorship has begun. Sarah Simmons, a distributor with Young Living Essential Oils, and Beth Rosen, owner of Crack the Code, have sponsored at \$25 each. For this level, they may include a picture and short description of their business in a Pine Bluff email.
2. Sommer has found a possible grant for a lift chair. She will continue to look into this.
3. We considered pool parties for non-members. The pool, facility, and parking is grandfathered in for members only in regard to Americans with Disabilities Act (ADA) requirements. To allow the public to hold pool parties, we will need conform to ADA standards. This may require a new entryway (without a ramp) and remodeling of the bathroom facilities.
4. To alleviate the problem of non-members desiring a party, two options were discussed.

- A) Option #1 – An individual could purchase a family membership at \$375 plus \$100 new member fee (total fees \$475) and get one free pool party and a complete family membership with all the benefits that entails.
- B) Option #2- An individual could purchase a special membership for \$250 and receive a day membership good for the day of the party. One pool party would be included with this membership. No entrance after that day would be permitted without paying guest fees or purchasing a full membership.

Either option will need to be added to the bylaws before implementation. We will continue as we are this year and revisit this issue in January 2018. The goal is to have this ironed out and implemented by the 2018 pool season.

- 5. Community Nights: Regarding holding public events like movie nights, a special use permit would be required. It is \$250 to apply for a special use permit and would need to be renewed every 10 years. Jessica and Tina will set up a meeting at the county office for further information.
- 6. Hosting swim meets: The board discussed the need to be ADD compliant to host a swim meets. It's not determined if this is accurate. Sommer will speak with local pools regarding the rules.
- 7. The board discussed hosting a "dog swim" on the last day of the season as some of the other local pools do. This would allow members to bring their dogs and let them swim before the pool is drained for the season. While a vote wasn't taken, it was the consensus that this would not be a good idea.

I. Concession Report

Tina has set up a system of ordering with the lifeguards. She purchases food from Staunton Foods, Costco, and Food Lion weekly. She will write policy and procedure on concessions for next year.

J. Swim Lessons- Wendy will prepare policy and procedure for scheduling, manning, levels and communication for swim lessons. Lessons have gone well.

K. Season Closing- Troy will run point on office closing. We need a volunteer to take point on outdoor closing. We do not have policy and procedure in place yet. We will close on Labor Day September 4th. It was suggested that we plan a labor day event. Jessica will work on the details.

Meeting adjourned at 7:37