

Pine Bluff Park Pool, Inc.

March 3, 2017

Opening: The regular meeting of Pine Bluff Park, Inc. was called to order at the Verona Community Center at 6:13 pm on March 3rd by President Sommer Hansen.

Present: Wendy, Sommer, Troy, Kristy, Beth, Joe, Rick, Jessica, Tina, Doug, Sarah and Katie

A. Approval of Minutes

The February minutes were read and approved as stated without edits or changes

B. Treasurer's Report

Checking Account Balance \$18,709.00

Savings Account Balance \$15,227.00

A check from Robert Herman for \$1500.00 was received. It is considered water income. He stated he would be willing to help with the pool opening.

941 was not paid in full. 3/4 payroll was paid \$824.83

Expenses in February total \$1992.71

Treasure's Report was approved with correction. Payroll was incorrect. Quick books was not used to make payroll. Corrections \$13,324.00 was actually \$18,000.

C. Maintenance Report

Derek Flory with Swimming Pool Solutions gave a bid of \$4500 to remove and replace caulking. Coping may need to be replaced and will be an extra cost. Note: There is water damage to the mesh coating under the concrete in multiple spots. Skinner and drainage system need to be looked at. Some blue tiles are damaged and need replacing. Cover will be removed the first of April. Water looked good. Motion to approve repairs up to \$5000 coping included was made, seconded, and carried. (MSC)

D. Lifeguard Description, Safety and First Aid, Facility and Up keep and Manager positions

Descriptions were supplied by Sommer. They were discussed, revisions and additions were made. Motion to accept pending all changes discussed and made. MSC.

E. Salaries

Salary chart was supplied by Sommer. Motion to approve as stated was made. MSC.

Jessica will gather an application from the VA state website and will reach out to local colleges.

Beth will place a sign out front, now hiring for lifeguards. Job openings will be added to the PBP website, Face book page and throughout the community.

F. Swim Lessons

Proposed dates June 12-23, starting at 11 am. Week 1- June 5-9. Week 2- June 12-16. Week 3- June 19-23. Two groups will be offered each session. There will be a limit of six children per guard. Lessons will be a half hour long. Beginner and intermediate lessons available. Child must be 4 and up. \$35 first child, \$30 each additional child. Sign up will be available online. Lifeguard needs water safety instructor certificate.

Motion to approve swim lesson dates, times and age limit was made. MSC.

Sommer will look into water safety instruction and creating a swim lesson guide.

G. Member Clarifications

Single- 1 person \$185 definition- any single individual with no children in the home.

Family-House hold with one or more children under 18 in the home. \$399

Motion to approve member clarifications was made. MSC.

H. Goal Setting

2013- 150 members *Actual*

2016- 126 members *Actual*

2017- 150 members - *Goal*

Membership drive- Motion to approve the promotional committee handling all promotional decisions within reason without full board votes. Approved.

I. 2017 Tasks Review

Schedule work days and create opening duties list. Start pool opening procedures in April. Create Safety Procedures manual- Wendy. Create concession policy and procedure- Kristy & Tina.

Meeting adjourned at 8:25