



Lifeguard Job Description

Summary:

Under the supervision of the lifeguard manager and the assistant manager, the lifeguard ensures the safety of Pine Bluff Pool patrons by preventing and responding to emergencies and promotes order through administrative duties and light facility upkeep.

Position Type:

Part-time, hourly, non-exempt, average 20 hours per week

Qualifications

- Possess independent, enthusiastic, and energetic demeanor
- Ability to positively interact with the general public
- Red Cross CPR/AED for the Professional Rescuer certification
- Red Cross First Aid for the Professional Rescuer Certification
- Red Cross Lifeguard Certification
- Availability Memorial Day through Labor Day

Description

Safety and First Aid

- Maintains member and pool safety in the water and on pool property
- Responds to emergencies to the extent of his/her training and certifications
- Enforces pool rules and regulations consistently and with tact

Facility Upkeep

- Maintains cleanliness of facility (i.e. cleans picnic tables, restrooms, showers, concession area, and supply areas, sweeps office, sanitizes concession area nightly, and mops change rooms daily)

- Maintains pool upkeep including daily pool vacuuming, skimming, tile cleaning and filling
- Inspects all pool facilities and maintains good order
- Checks and completes tasks on chore list
- Conducts and posts water test results as directed

Member Services

- Opens and closes pool
- Acts as the pool's goodwill ambassador to all members and guests
- Checks in members and guests
- Receives and properly accounts for membership and guest fees
- Runs concession sales per direction
- Performs concession inventory as needed

Other Duties

- Teaches swimming lessons and completes related paperwork
 - Takes direction from the lifeguard manager and board members
 - Communicates any significant problems and conditions to lifeguard manager
 - Acts professionally and responsibly at all times while on the job
 - Does not have electronic devices or books in use while on duty
 - Reads, reviews, and signs off on the Pine Bluff Employee Disciplinary Action Plan
 - Performs other job-related duties as assigned
 - Informs superiors of situations beyond job scope
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